

## BEAUCROFT SCHOOL

### Mobile Phone Policy 2021



#### **Purpose:**

- The widespread ownership of mobile phones among young people requires that school administrators, support staff, teachers, students, parents and carers take steps to ensure that mobile phones are used responsibly within Beaucroft School
- Beaucroft School recognises the potential for both mobile phones and cameras to be used inappropriately and compromise the confidentiality of the children in our care.
- This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed.
- Beaucroft School has established the following Acceptable Use Policy for mobile phones that provides teachers, support staff, students, parents and carers guidelines and instructions for the appropriate use of mobile phones during school hours.
- Parents or carers must read and understand the Acceptable Use Policy before students are given permission to bring mobile phones to school.
- The Acceptable Use Policy for mobile phones also applies to students during school excursions, residential visits and extra-curricular activities.

#### **Responsibility:**

Reception – Yr 11 students bringing a phone into school should hand it into Reception for safe-keeping during the day – and collection at the end of the day.

#### **Acceptable Uses:**

Parents / Carers are reminded that in cases of emergency, the school should be the first point of contact.

#### **Staff:**

- No member of staff should have a phone on their person during teaching time.
- Mobile phones can be used at break times outside, in the staffroom or in an empty room
- No staff member should ever give their personal phone numbers to pupils or parents.
- No member of staff will on any occasion use the camera function on their phone either in school or on educational visits.

**Visitors:**

All visitors (including parents and contractors) should switch off their phones when they are on school / college premises.

We recognise that there will be occasions where contractors may need to make calls on their mobile phones. This should not be done in the vicinity of students.

Signed and agreed..... (Chair of Governors)

Date .....